

11 July 1985

MEMORANDUM FOR: Executive Director
THROUGH: Deputy Director for Intelligence
Administrative Officer, DCI
FROM: Douglas J. MacEachin
Director of Soviet Analysis
SUBJECT: Request for Approval to Incur Expenses

1. Approval is requested to incur expenses allowed

2. I believe the expenditure of appropriated funds is authorized under [] for the cost for coffee, and pastries and lunch on 23-24 July 1985 for the purpose of conducting a formal meeting of the DDI's Military Advisory Panel (MAP).

3. Designated officials and persons present including their title and organizational affiliation will be:

4. Other U.S. Government employees present will be:

Robert M. Gates, DDI

D/SIG/SOVA

C/SFD/SOVA

E0/SOVA

D/OSWR

DD/OSWR

5. Other analysts and line managers from CIA/DDI, DIA, and DOD will attend portions of the meeting, as required, depending on the discussion topic.

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6. I certify that the attendance of the individuals listed in paragraphs three and four has been requested and is considered essential to the conduct of official government business and further that the function will facilitate the accomplishment of the DDI's duties and responsibilities.

7. The estimated cost of this function is \$300.00.

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Douglas J. MacEachin

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CONCUR:

25X1

for Deputy Director for Intelligence

19 JUL 1985

Date

I certify funds are available.

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Administrative Officer, DCI

7/19/85
Date

APPROVED:

Executive

7/22/85
Date

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ORIG: MAP Coordinator/ (11 Jul 85)

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